MyLink

User Guide

4/2/2020
REGISTRATION

Go to MyLink.iuec.org

Click SIGN UP NOW To register
Complete the “Who are you?” information.

Passwords must include:
- Minimum 8 characters
- An upper case letter
- A lower case letter
- A symbol

Click REGISTER.

There are three things required to register:
1. IUEC ID (International Number) or IUEC ID
2. Last Name
3. Date of Birth

If you don’t know your IUEC ID (International Number) or IUEC ID, please contact your Local Union.
A confirmation email will be sent to the email address you provided. The email will come from MyLink@iuec.org. If you don’t see it in your Inbox, please check your Junk or Spam folder.
On the confirmation email, click “here” to activate your account
Your account will open,
Welcome to MyLink!
QUICK CONTACTS & LINKS

Quick Links are documents that are relevant to all Local Unions.

Quick Contacts contain the Business Manager and/or Business Representatives of your Local.
YOUR INFO

If you have a cell phone number in your information, you will be automatically Opted – In to receive text.

If you need to add a cell phone number, click UPDATE ADDRESS.
OPT IN TO RECEIVE TEXT FROM IUEC

Add a cell phone number and check the Opt-In box. Then click SUBMIT.
Click on **My Profile** to view your Jobs, Positions and Incidents.
Click on Benefit Hours to view hours reported by your employer.
Benefit Hours are uploaded monthly from the Benefit Plan. They are approx. one month behind due to the Employer reporting schedule.
Click on My Documents to view documents on file for you.
Documents in your file will be available to view or download.
Click on My Dues to view your account balance and activity.
If your Local uses the Member Finance, you can view your Current Balance and account history.

My Dues

Current Balance: $0.00

Account History

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Amount</th>
<th>Note</th>
<th>Payment Type</th>
<th>Employer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb/10/2020</td>
<td>Payment</td>
<td>($582.00)</td>
<td></td>
<td>Check</td>
<td></td>
</tr>
<tr>
<td>Feb/10/2020</td>
<td>Local Assessment</td>
<td>$15.00</td>
<td>Defense Fund</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb/10/2020</td>
<td>Local Dues</td>
<td>$450.00</td>
<td>1st Quarter 2020 (pro-rated)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb/10/2020</td>
<td>IUEC Dues</td>
<td>$66.00</td>
<td>Mar 2020 IUEC Dues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb/10/2020</td>
<td>IUEC Dues</td>
<td>$66.00</td>
<td>Feb 2020 IUEC Dues</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Feb/01/2020</td>
<td>Adjustment</td>
<td>$0.00</td>
<td>starting balance</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Showing 1 to 6 of 6 total records
Click Update Address to change your home address, phones or email.
Enter your new information

Click Submit
Your local union will review your request and update your information.
UPDATE PASSWORD

Click on Update Password
Complete the required fields and submit
Confirmation of your password change
CHANGE USERNAME

Click on Update Username
Enter new Username

When you click submit, you will be logged out and will need to sign in with your new Username.
When you click submit, you will be logged out and will need to sign in with your new Username.
You can make created signed documents through the Forms dropdown.
Make sure Name of Employer is correct and click Next>>
Your Information is filled out on the form by MyLink.

Scroll to the bottom of the page.
Sign your form in the signature box then click SUBMIT.
You will receive confirmation that your document was submitted successfully.
On your My Documents page, you can view or download the document by clicking on the name.
Your document will be ready to Open or Save.
International Union of Elevator Constructors

Authorization for Check-Off of IUEC Dues Form

To: Any and All Employers Signatory to a Collective Bargaining Agreement with the IUEC

I hereby assign to the International Union of Elevator Constructors (IUEC), from any wages earned by me as an employee of any employer who is signatory to an applicable collective bargaining agreement (in my present or in any future employment), the currently applicable IUEC Dues, authorized in the IUEC Constitution and By-Laws and specified by the IUEC General Executive Board. I authorize you to deduct such amounts from my pay on a weekly or hourly basis and to remit such sum monthly to the IUEC, as may be agreed upon between the IUEC and the Company at any time while this authorization is in effect.

This assignment, authorization and direction shall be irrevocable for a period of one year from the date of delivery hereof, or until the termination of the collective bargaining agreement between you and the IUEC is in effect at the time, whichever occurs sooner: and I agree this authorization, assignment and direction shall be automatically renewed and shall be irrevocable for successive periods of one year each and for the period of each successive agreement between an employer with whom I am at that time employed and the IUEC, whichever shall be shorter; unless notice is given by me or by the employer with whom I am at that time employed and the IUEC not more than twenty (20) days and not less than the (10) days prior to the expiration of each period of one year, or of any applicable collective bargaining agreement between an employer with whom I am at that time employed and the IUEC, whichever occurs sooner.

This authorization is made pursuant to the provisions of Section 302(C) of the Labor-Mangement Relations Act of 1947 and shall be effective on the date of execution.

It is agreed that this Form will be executed in triplicate, with one copy each to the IUEC, one to the Company, and one to the member.

Name: Test Probationary
Last four digits of SSN: 1234
Local Union: IUEC Local No. 52
Your signature: __________
Date: Feb 10, 2020

Name of Employer: INTL UNION OF ELEV Constructors
News is where the IUEC post news that is important to you and new features of MyLink.

Special 14-Day Weekly Income Benefit: Quarantine on Account of Coronavirus Disease 2019 (COVID-19)

The Trustees of the Health Plan have approved a temporary benefit for anyone who gets the COVI ... Full Article

Related Documents
- NEI HBP COVID 19 Quarantine 14 day Weekly Benefit Form.pdf

Opt in to receive text from the IUEC

If you would like to receive text from the IUEC, Opt-In to the texting program. The IUEC text includ ... Full Article
Documents specific to your Local are available to view or download.
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- Local 52 Constitution & Bylaws 2018
- Local 52 - NEII Expense Agreement 1995
- Local 52 Jurisdiction
- IUEC Constitution & Bylaws 2016
- 2017 - 2022 NEBA Agreement